



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 OCTOBER 2012 - 31 JANUARY 2013

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Lord Street, Southport PR8 1DA or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Committee and Member Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Schools Funding Reform To approve changes required to Sefton's school funding mechanism to comply with the Government's steps to reform education funding over the next few years and the introduction of a national funding formula in the next Spending Review			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services			
Persons/Organisations to be Consulted	Schools Forum, All schools and all Early Years providers			
Method(s) of Consultation	School Forum School Formula Working Group, Early Years Funding Working Group, meetings with Primary and Secondary School representatives, Consultation document to all schools on proposed new school funding formulae for 2013/14			
List of Background Documents to be Considered by Decision-maker	DfE Consultation paper: School Funding Reform – Next Steps towards a fairer system; School Forum Reports on progress; Consultation Paper to all Schools and Early Years providers on proposed changes to Sefton Schools Funding Formulae			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Mike McSorley		
	E-mail address Telephone No	mike.mcsorley@sefton.gov.uk Tel: 0151 934 4247		
	Consultation Deadline Date	30 September 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Free childcare entitlement for vulnerable 2 year olds (2 year offer)			
Decision Maker	Cabinet			
Decision Expected	6 December 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services			
Persons/Organisations to be Consulted	Schools Forum, Childcare providers			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	DfE Guidance of Delivering 2 Year old Offer			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Colin Pettigrew		
	E-mail Address Telephone No	colin.pettigrew@sefton.gov.uk Tel: 0151 934 3333		
	Consultation Deadline Date	31 October 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Public Health Annual Report			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Health and Social Care			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Public Health Annual Report			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Dr. Janet Atherton		
	E-mail Address Telephone No	janet.atherton@sefton.gov.uk Tel: 0151 934 4866		
	Consultation Deadline Date	Not applicable		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sefton Healthwatch To obtain approval for the People Directorate to be the commissioning body for Sefton Healthwatch and commence the tender process to begin in November 2012 in readiness for April 2013			
Decision Maker	Council			
Decision Expected	22 November 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Health and Social Care			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Healthwatch Commissioning Plan			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Robina Critchley		
	E-mail address Telephone No	robina.critchley@sefton.gov.uk Tel: 0151 934 4900		
	Consultation Deadline Date	Not applicable		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Public Health Transition			
Decision Maker	Cabinet			
Decision Expected	17 January 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Health and Social Care			
Persons/Organisations to be Consulted	Engagement of Public Health staff			
Method(s) of Consultation	To be confirmed			
List of Background Documents to be Considered by Decision-maker	Public Health Transition Plan			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Dr. Janet Atherton, Peter Morgan		
	E-mail Address Telephone No	janet.atherton@sefton.gov.uk, peter.morgan@sefton.gov.uk Tel: 0151 934 4866, Tel: 0151 934 3706		
	Consultation Deadline Date	To be confirmed		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Section 75 MerseyCare An agreement made under section 75 of National Health Services Act 2006 between a local authority and <i>PCTs</i> , NHS trusts or NHS foundation trusts in England, which can include arrangements for pooling resources and delegating certain NHS and local authority health-related functions to the other partner(s) if it would lead to an improvement in the way those functions are exercised			
Decision Maker	Cabinet			
Decision Expected	31 January 2013			
Key Decision Criteria	Financial	Yes	Community Impact	No
Wards Affected	All Wards			
Scrutiny Committee Area	Health and Social Care			
Persons/Organisations to be Consulted	Not Applicable			
Method(s) of Consultation	Not Applicable			
List of Background Documents to be Considered by Decision-maker	Section 75 Report			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Tina Wilkins		
	E-mail address Telephone No	tina.wilkins@sefton.gov.uk		
	Consultation Deadline Date	Not Applicable		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Housing Benefit Transition Funding and Landlord Accreditation Scheme Approval to use Housing Benefit Transition Funding and Establishing a Landlord Accreditation Scheme			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Built Environment and Finance Departmentst, arvato. A Landlord Accreditation feasibility study involved consultation with private landlords and stakeholder agencies, carried out between October 2011 and May 2012			
Method(s) of Consultation	Surveys of landlords. Consultation working group. Report to Cabinet Member - Regeneration and Tourism. Meeings with arvato			
List of Background Documents to be Considered by Decision-maker	Landlord Accreditation Feasibility Report to Cabinet Member - Regeneration and Tourism July 2012			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Neil Davies, Christine Finnigan		
	E-mail address Telephone No	neil.davies@sefton.gov.uk, christine.finnigan@sefton.gov.uk Tel: 0151 934 4837,		
	Consultation Deadline Date	30 September 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Supporting People Review To determine the housing related support services to be ceased, decommissioned or rationalised as a result of the Supporting People Review			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Providers Service Users			
Method(s) of Consultation	Meetings Face to Face Presentations Consultation Meetings with Providers			
List of Background Documents to be Considered by Decision-maker	Report of the Strategic Director - People			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Peter Moore		
	E-mail address Telephone No	peter.moore@sefton.gov.uk Tel: 0151 934 4018		
	Consultation Deadline Date	31 August 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Community Right to Challenge To seek approval of the process the Council will adopt for Community Right to Challenge applications			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet Member - Corporate Services and Performance – initial process already agreed Community Right to Challenge Steering group – charged with developing the methods to be adopted and procedures to be followed			
Method(s) of Consultation	Meetings and update reports			
List of Background Documents to be Considered by Decision-maker	Community Right to Challenge, Cabinet Member - Corporate Services and Performance decision June 2012			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Steph Prewett		
	E-mail address Telephone No	steph.prewett@sefton.gov.uk Tel: 0151 934 3485		
	Consultation Deadline Date	23 August 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Area Committee Budgets To consider changes in the way Area Committee Budgets are operated which may require a change to the Constitution			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Area Committees			
Method(s) of Consultation	Report taken to Area Committees			
List of Background Documents to be Considered by Decision-maker	Report to Area Committees; Council Constitution			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Steph Prewett		
	E-mail address Telephone No	steph.prewett@sefton.gov.uk Tel: 0151 934 3485		
	Consultation Deadline Date	21 March 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Supporting People - Approval of if and how Services are to be Ceased/ Decommissioned or Rationalised.			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	<p>A Lymath K Parkes Access Community Services Ltd Kensington Supported Housing Adactus Housing Light For Life Addullam Homes Local Solutions Mears Group Making Space Anchor Trust Mencap Arena Housing Association Ltd Merseyside Society for Deaf People Autism Initiatives Merseyside Youth Association Limited Barbara Hemmings Mr & Mrs O'Connor Barbara Jones North West Property Custodians Ltd Beech Housing Association Nugent Care Society Bosco Society One Vision Housing Carr - Gomm Pierhead Housing Association Community Integrated Care Plus Dane Housing DeafBlind UK PSS Disc Raglin Care Ltd English Churches Housing Group Rethink European Wellcare Lifestyles Ltd Sefton Careline Expect Sefton Council - Homeless Department Forum Housing Association Sefton Council Energy Team Geraldine McKay Sefton New Directions Limited Glenelg Support Sefton SSD Adult Placement Habinteg Housing Association Sefton Women and Childrens Aid Hanover Housing Association The Abbeyfield Southport Society Ltd</p>			

	Home Group Venus Resource Centre Imagine Vulnerable Victim Advocacy Team J Mackie WarrenCare Johnnie Johnson Housing A cross authority service Provider 'Sahir House' hosted by Wirral Carers Forum Making a Difference Care Leavers Group (MAD Group) Providers Forum Internal Departments Staff Trade Unions	
Method(s) of Consultation	Public consultation around this option took place between 21st October 2011 and 16th January 2012. Meetings with Providers and Forums Meetings with Staff Letters with hyperlinks to website information	
List of Background Documents to be Considered by Decision-maker	Supporting People Savings Option Consultation Report; Supporting People Equality Impact Assessment and Health Impact Assessment	
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Peter Moore
	E-mail Address Telephone No	peter.moore@sefton.gov.uk Tel: 0151 934 4018
	Consultation Deadline Date	12 June 2012

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Review of Library Services To consider the options associated with the review of Library Services in order to approve the commencement of a further stage of consultation and engagement activity			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	<p>Leadership</p> <ul style="list-style-type: none"> • Transformation Programme Board • Strategic Leadership Team • Leaders of political parties • Cabinet • Cabinet Member and Spokespersons for Leisure, Culture and Tourism • Councillors <p>Staffing</p> <ul style="list-style-type: none"> • Library staff • Unions • Volunteers <p>Public</p> <ul style="list-style-type: none"> • Library users • Those who live, work or study in Sefton • Friends of libraries groups • Community and equality groups <p>External stakeholders/organisations within Sefton</p> <ul style="list-style-type: none"> • Local History societies • Hirers of library buildings • Schools • Reading groups • Councillors holding surgeries in libraries • Organisations that hold surgeries/drop in sessions on 			

	<p>regular or ad hoc basis</p> <ul style="list-style-type: none"> • Merseycare • HMP Kennet • Adult education providers – Southport College, the Bridge, Sefton Adult and Community Learning Service • CVS • Health Visitors • Children’s Centres • Connect • Housing Benefits <p>Internal Sefton MBC</p> <ul style="list-style-type: none"> • All Sefton Council services • Arvato, Capita Symonds plus client teams <p>External</p> <ul style="list-style-type: none"> • Chartered Institute of Library and Information Professionals (CILIP) • Society of Chief Librarians • Arts Council England • Booktrust (responsible for Bookstart) <p>Other library authorities will form part of this process:</p> <ul style="list-style-type: none"> • to examine good practice in other library authorities • to learn from authorities that are facing/have faced legal challenges • to learn from authorities where decisions have been overturned/reversed (outside the legal process) <p>The methodology for this will include forums, national groups, network of regional meetings</p>	
Method(s) of Consultation	Wide ranging including e-consult, questionnaires, Focus Groups, stakeholder and service user and non service user events	
List of Background Documents to be Considered by Decision-maker	Library Review – Project Initiation Document, Overview and Scrutiny Committee Asset Management review of libraries 2010	
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Christine Hall
	E-mail address Telephone No	christine.hall@sefton.gov.uk Tel: 0151 934 2376
	Consultation Deadline Date	30 July 2012

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Approval of the Council's Corporate Commissioning Framework			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet Member - Corporate Services and Performance Strategic Leadership Team			
Method(s) of Consultation	Meetings, briefings			
List of Background Documents to be Considered by Decision-maker	Briefing to Strategic Leadership Team in August 2012			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Steph Prewett		
	E-mail Address Telephone No	steph.prewett@sefton.gov.uk Tel: 0151 934 3485		
	Consultation Deadline Date	20 September 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	High Street Innovation Fund To seek approval on how to allocate the High Street Innovation Fund and a process for agreeing a programme of activities			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet Member - Communities and Environment			
Method(s) of Consultation	Informal briefing meeting			
List of Background Documents to be Considered by Decision-maker	None			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Steph Prewett		
	E-mail address Telephone No	steph.prewett@sefton.gov.uk Tel: 0151 934 3485		
	Consultation Deadline Date	20 September 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Approval of Community Safety Plan 2012-15 and Strategic Intelligence Assessment			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet Member- Communities and Environment Sefton Safer Communities Partnership			
Method(s) of Consultation	Meetings with Cabinet Member - Communities and Environment and Safer Stronger Communities Partnership			
List of Background Documents to be Considered by Decision-maker	Previous plans and Strategic Intelligence Assessments			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Steph Prewett		
	E-mail Address Telephone No	steph.prewett@sefton.gov.uk Tel: 0151 934 3485		
	Consultation Deadline Date	7 September 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Nursing and Residential Care Nursing and Residential Care - Approval of how the in principle budget reduction can be achieved			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Forums (e.g. SPOC/ Ability) Residential and Nursing Care Providers - Abbendon, Alexandra House, Argyle Park, Ascot Lodge, Ashcroft House, Ashley Manor, Avenswood, Balliol Lodge, Barton Park, Birch Abbey, Birkdale Park, Blair House, Byron Court, Dale Park, Dovehaven, Elm House, Ferns, Fleetwood Hall, Freshfield, Green Heys, Halcyon House, Hollybank, Ince Blundell Hall, James Page House, Kemp Lodge, Kingsley, Lyndale, Manchester House, Margaret Roper House, Millbrook House, Orrell Grange, Riverslie, Sandpipers, St Josephs, St. Joseph's Hospice, St. Nicholas, Sunningdale, Tithebarn, Tudor Bank, Warren Park, Westcliffe Manor, Willow Gardens, Willows.			
Method(s) of Consultation	Face to face Letters to families on true cost of care e-consult for providers			
List of Background Documents to be Considered by Decision-maker	Not applicable			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Peter Moore		
	E-mail address Telephone No	peter.moore@sefton.gov.uk Tel: 0151 934 4018		

Consultation Deadline Date	21 June 2012
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Transformation Programme and Revenue Budget 2012 - 2015 To consider options presented by the Strategic Budget Review and Transformation Programme			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite			
Method(s) of Consultation	Report of the Chief Executive Presentations by the Head of Transformation			
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Jan McMahon		
	E-mail address Telephone No	jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431		
	Consultation Deadline Date	20 September 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Transformation Programme and Revenue Budget 2012 - 2015 To consider options presented by the Strategic Budget Review and Transformation Programme			
Decision Maker	Cabinet			
Decision Expected	8 November 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite			
Method(s) of Consultation	Report of the Chief Executive Presentations by the Head of Transformation			
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Jan McMahon		
	E-mail address Telephone No	jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431		
	Consultation Deadline Date	18 October 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Transformation Programme and Revenue Budget 2012 - 2015 To consider options presented by the Strategic Budget Review and Transformation Programme			
Decision Maker	Cabinet			
Decision Expected	6 December 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite			
Method(s) of Consultation	Report of the Chief Executive Presentations by the Head of Transformation			
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Jan McMahon		
	E-mail address Telephone No	jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431		
	Consultation Deadline Date	19 November 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Setting the Council Tax Base for 2013/14			
Decision Maker	Cabinet			
Decision Expected	6 December 2012			
Key Decision Criteria	Financial	Yes	Community Impact	No
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Internal consultation			
Method(s) of Consultation	Direct Contact with relevant officers			
List of Background Documents to be Considered by Decision-maker	Reports derived from the Pericles Council Tax system, and ad hoc reports provided by Arvato Government Services			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Margaret Rawding		
	E-mail Address Telephone No	margaret.rawding@sefton.gov.uk Tel: 0151 934 4082		
	Consultation Deadline Date	25 November 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Transformation Programme and Revenue Budget 2012 - 2015 To consider options presented by the Strategic Budget Review and Transformation Programme			
Decision Maker	Cabinet			
Decision Expected	17 January 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite			
Method(s) of Consultation	Report of the Chief Executive Presentations by the Head of Transformation			
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Jan McMahon		
	E-mail address Telephone No	jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431		
	Consultation Deadline Date	17 December 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Council Tax Reduction Scheme</p> <p>Report on the results of consultation relating to the Council Tax Reduction Scheme including the Equality Impact Assessment.</p> <p>Report on results of consultation relating to the removal of council tax discounts and exemptions for unoccupied properties including the equality Impact Assessment.</p>			
Decision Maker	Council			
Decision Expected	24 January 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	<p>Head of Corporate Finance and ICT</p> <p>Head of Corporate Legal Services</p> <p>Council Tax Benefit Claimants</p> <p>Council tax owners outside the borough</p> <p>Various stakeholders</p>			
Method(s) of Consultation	<p>Meetings</p> <p>Direct communication – via letter</p> <p>E consult and hard copies of questionnaires made available.</p> <p>Stakeholder events including partnership meetings with landlords</p>			
List of Background Documents to be Considered by Decision-maker	<p>Localising Support for Council Tax – A Statement of Intent from DCLG; Technical reform to Council Tax – summary of responses report from DCLG; Localising Support for Council Tax – Funding arrangements consultation. Published by DCLG 17th May 2012; Local Government Finance Bill – introduced to Parliament 19th December 2011; Technical Reform to Council Tax – summary of responses report from DCLG May 2012; Data fact sheets covering proposals; Equality impact assessments</p>			

Representations may be made to the following Officer(s) by the date specified	Officer(s)	Margaret Rawding
	E-mail address Telephone No	margaret.rawding@sefton.gov.uk Tel: 0151 934 4082
	Consultation Deadline Date	29 October 2012

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Transformation Programme and Revenue Budget 2012 - 2015 To consider options presented by the Strategic Budget Review and Transformation Programme			
Decision Maker	Cabinet			
Decision Expected	31 January 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite			
Method(s) of Consultation	Report of the Chief Executive Presentations by the Head of Transformation			
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Jan McMahon		
	E-mail address Telephone No	jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431		
	Consultation Deadline Date	3 January 2013		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Housing Benefit Transition Funding and Landlord Accreditation Scheme Approval to use Housing Benefit Transition Funding and Establishing a Landlord Accreditation Scheme			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Built Environment and Finance Departments, arvato. A Landlord Accreditation feasibility study involved consultation with private landlords and stakeholder agencies, carried out between October 2011 and May 2012.			
Method(s) of Consultation	Surveys of landlords. Consultation working group. Report to Cabinet Member - Regeneration and Tourism. Meeings with arvato			
List of Background Documents to be Considered by Decision-maker	Landlord Accreditation Feasibility Report to Cabinet Member - Regeneration and Tourism July 2012			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Neil Davies, Christine Finnigan		
	E-mail address Telephone No	neil.davies@sefton.gov.uk, christine.finnigan@sefton.gov.uk Tel: 0151 934 4837,		
	Consultation Deadline Date	30 September 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Neighbourhood Planning To agree the decision-making process and powers relating to Neighbourhood Planning, part of the statutory Development Plan			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	This will be determined by the Parish Council or Neighbourhood Forum preparing a Neighbourhood Plan			
Method(s) of Consultation	This will be determined by the Parish Council or Neighbourhood Forum preparing a Neighbourhood Plan			
List of Background Documents to be Considered by Decision-maker	Schedule 9, Localism Act 2011; The Neighbourhood Planning (General) Regulations 2012 ; The Neighbourhood Planning (Referendums) Regulations 2012			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Ingrid Berry, Steve Matthews		
	E-mail address Telephone No	ingrid.berry@sefton.gov.uk, steve.matthews@sefton.gov.uk Tel: 0151 934 3559		
	Consultation Deadline Date	27 September 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Regional Growth Fund Round 2 Acceptance of terms of Regional Growth Fund Round 2 funding offer, and agreement of the relevant legal framework			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	No
Wards Affected	Linacre			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Head of Corporate Legal Services Head of Corporate Finance and ICT			
Method(s) of Consultation	Written Comments			
List of Background Documents to be Considered by Decision-maker	Regional Growth Fund Round 2 Bidding Document			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Lee Payne		
	E-mail address Telephone No	lee.payne@sefton.gov.uk Tel: 0151 934 4842		
	Consultation Deadline Date	30 August 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Port Hinterland Area Studies To seek detailed views on developing an Investment Framework and to agree the approach on governance and financial arrangements relating to Port Hinterland Area Studies. As part of a report to Members on the 19 February 2012, which provided feedback on the Regional Growth Fund submissions Round 2, Members approved in principle the commissioning of a Port Hinterland study to provide a long term investment framework, so that the benefits of investment in Port Expansion can be maximised for local communities</p>			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	Church; Derby; Ford; Linacre; Litherland; Netherton and Orrell; St. Oswald			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Cabinet Member – Regeneration and Tourism 8 August 2012			
Method(s) of Consultation	11 July 2012 Report to Cabinet Member – Regeneration and Tourism Passed to officers for comment			
List of Background Documents to be Considered by Decision-maker	Report to Cabinet Member – Regeneration and Tourism 18 January and 11 July 2012 and Cabinet 19 February 2012			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Mark Long		
	E-mail address Telephone No	mark.long@sefton.gov.uk Tel: 0151 934 3471		
	Consultation Deadline Date	August 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Economic Strategy Consultation Report To approve, following conclusion of the consultation period, the Economic Strategy Consultation Report and the revised Strategy statement			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Cabinet Member – Regeneration and Tourism 3 October 2012			
Method(s) of Consultation	Report to Cabinet Member – Regeneration and Tourism Passed to officers for comment			
List of Background Documents to be Considered by Decision-maker	Sefton Economic Strategy (Final Draft for Consultation) Report 29 March 2012			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Andrew Hall		
	E-mail address Telephone No	andrew.hall@sefton.gov.uk Tel: 0151 934 3604		
	Consultation Deadline Date	August 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Regional Growth Fund – Port Expansion			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	Derby; Ford; Linacre; Litherland; Netherton and Orrell; St. Oswald			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Cabinet Members – Regeneration and Housing, Transportation and Environment. Overview & Scrutiny Committee (Port Master Plan Joint Working Party).			
Method(s) of Consultation	Reports of the Director of Built Environment			
List of Background Documents to be Considered by Decision-maker	Cabinet Member – Regeneration and Housing (23 June 2011) Strategic Regeneration Framework for South Sefton and North Liverpool; Cabinet (16 February 2012), Regional Growth Fund Bids for the North Liverpool and South Sefton Strategic Regeneration Framework			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Mark Long		
	E-mail Address Telephone No	mark.long@sefton.gov.uk Tel: 0151 934 3471		
	Consultation Deadline Date	5 June 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Vehicle Maintenance Stores Operation and Spare Parts Procurement Acceptance of Tender for Vehicle Maintenance Stores Operation and Spare Parts Procurement			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	No
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Not applicable			
Method(s) of Consultation	OJEU Tender procedure followed			
List of Background Documents to be Considered by Decision-maker	Report of Director of Street Scene			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Andrew Walker		
	E-mail address Telephone No	andrew.walker@sefton.gov.uk Tel: 0151288 6159		
	Consultation Deadline Date	7 February 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Integrated Data Management System Approval of tender for the installation, use, management and control of an integrated data management system for Planning, Building Regulations, Land Charge Search Requests and related application			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	Yes	Community Impact	No
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Head of Corporate Finance and ICT Head of Corporate Legal Services Head of Procurement			
Method(s) of Consultation	Internal consultation			
List of Background Documents to be Considered by Decision-maker	Invitation to tender			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Debbie Robinson		
	E-mail address Telephone No	debbie.robinson@sefton.gov.uk Tel: 0151 934 3588		
	Consultation Deadline Date	25 July 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Weekly Collection Support Scheme Approval to accept a formal offer of funding, subject to a successful application, to the Weekly Collection Support Scheme			
Decision Maker	Cabinet			
Decision Expected	11 October 2012			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Not Applicable			
Method(s) of Consultation	Three outline bids have been submitted to Department of Communities and Local Government. Feedback will be provided by Government in June to enable the Council to decide which bid should progress to Final Bid Stage			
List of Background Documents to be Considered by Decision-maker	Report of the Director of Street Scene			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Andrew Walker		
	E-mail address Telephone No	andrew.walker@sefton.gov.uk Tel: 0151288 6159		
	Consultation Deadline Date	1 July 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Council Owned Sites for Housing Development Approval to Review Council Owned Sites for Housing Development			
Decision Maker	Cabinet			
Decision Expected	8 November 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Local Members Local Residents and Community Groups			
Method(s) of Consultation	Presentations, Planning for Real events			
List of Background Documents to be Considered by Decision-maker	None			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Jane Gowing		
	E-mail address Telephone No	jane.gowing@sefton.gov.uk		
	Consultation Deadline Date	19 October 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Approval of a Tenancy Strategy			
Decision Maker	Cabinet			
Decision Expected	8 November 2012			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	All Registered Social Landlords [housing associations], housing stakeholder organisations, clients registered on the housing waiting list			
Method(s) of Consultation	Direct contact and e-consult system			
List of Background Documents to be Considered by Decision-maker	Localism Act 2011, Sections 150 to 166			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Neil Davies		
	E-mail Address Telephone No	neil.davies@sefton.gov.uk Tel: 0151 934 4837		
	Consultation Deadline Date	15 August 2012		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	King's Gardens Restoration Project To appoint the Council's preferred contractor to construct the King's Gardens Restoration Project, Southport			
Decision Maker	Cabinet			
Decision Expected	8 November 2012			
Key Decision Criteria	Financial	Yes	Community Impact	No
Wards Affected	Ainsdale; Birkdale; Cambridge; Dukes; Kew; Meols; Norwood			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Not Applicable			
Method(s) of Consultation	Not Applicable			
List of Background Documents to be Considered by Decision-maker	King's Gardens, Southport – Stage 1 and Stage 2 funding bids to Heritage Lottery Fund, dated 2008 and 2011; King's Gardens, Southport – Project Masterplan and proposals drawings; Cabinet 19 July, 2012: Refurbishment of King's Gardens, Southport. Acceptance of Heritage Lottery Fund grant.			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	David Kay		
	E-mail address Telephone No	david.kay@sefton.gov.uk Tel: 0151 934 4527		
	Consultation Deadline Date	Not Applicable		

CONTACT DETAILS

HOW TO MAKE REPRESENTATIONS TO DECISION TAKER

Political Leadership

Councillor P. Dowd, Leader, Labour Party and Leader of the Council, c/o Town Hall, Oriel Road, Bootle L20 7AE

Email: peter.dowd@sefton.gov.uk

Tel: 0151 934 3361

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Councillor Brodie-Browne, Leader, Liberal Democrat Party, c/o Town Hall, Lord Street, Southport PR8 1DA

Email: libdems@sefton.gov.uk

Tel: 0151 934 2252

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Councillor Papworth, Leader, Conservative Party, c/o Town Hall, Lord Street, Southport PR8 1DA

Email: conservatives@sefton.gov.uk

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Note: Additional contact details are also enclosed within the body of the document.